

Gatekeeper Suicide Prevention Training

Things to know about the workshop

Bookings and Registrations:

In order to secure your place, please note the following;

- To secure your booking, the registration and payment **must** be received at least 5 (five) working days prior to the workshop commencement date.
- Registrations received without payment are not valid. Paid registrations will take precedence over those unpaid. *Please contact us if payment is likely to be delayed so that we may hold the booking.*
- Attention full-time students; please ask about our student rates.

Cancellation policy:

- Cancellations 5 (five) working days or more prior to the workshop and where paid, may be transferred to other suitable persons/training dates or may result in a full refund.
- A cancellation fee of \$50 is payable where registrations are cancelled less than 5 (five) working days prior to the workshop, or where registered persons did not attend and/or advise of any cancellation.
- In the event where there are less than 8 registered participants for a workshop, the workshop may be cancelled and there will be an option of reimbursement of any monies paid, or to register for the next available workshop.
- Workshop fees and dates are subject to change and/or cancellation and all efforts will be made to notify registered participants appropriately as required.

Payment:

Cheques/Money Orders to be made payable to:

'Telethon Institute for Child Health Research'
ABN: 86 009 278 755

- Please send payment to:

Accounts Dept
Gatekeeper Suicide Prevention Training Unit
c/- Telethon Institute for Child Health Research
GPO Box 855
PERTH WA 6872
ABN: 86 009 278 755

- Visa & Mastercard payments accepted. Please phone 9266 1920 for further information.

About the Workshop:

- For training held at 'The Constitutional Centre' of West Perth, registration time is 8.45am, with start time of 9.00am and finish time of 4.30pm. Visit this site for location information - <http://www.ccentre.wa.gov.au/index.cfm?event=aboutLocation>
- For training held at 'The Gowrie Centre' in Cloverdale, registration time is 8.30am, with start time of 8.45am and finish time of 4.00pm. Visit this site for location information - http://www.gowrie-wa.com.au/Contact_Us.cms;jsessionid=38073C77CE3665D74A98CD6737B834AA.tomcat1
- Lunch, morning tea, afternoon tea and refreshments are provided. Please advise us of any special dietary requirements you may have.
- Please advise of any participant support requirements; ie. hearing impairment, vision impairment, wheelchair access required etc.
- Before registering for a GTK training, please ensure that you do not have other commitments that would impact on your full attendance. Failure to participate in all sessions of the program will impact on your ability to complete the GTK training. As the workshop components are part of a coherent process, attendance of the entire training is imperative.
- Certificates are awarded only upon full completion of the training, and once payment is received.

For further information please call Nikki George on 9266 1920 or email N.George@curtin.edu.au
To speak to an Education and Training Officer please call 9266 1919 or 9266 1918.

Thank you ☺